



NVQ Assessor

3B Training is a multi-accredited training provider delivering health and safety training courses across the UK and online. We predominantly target businesses within the UK construction industry, offering high-quality courses which can be delivered in a range of formats.

We pride ourselves on being a genuinely great place to work and aim to be world class in everything we do! We live by our core values which are Be Your Best, Be Smarter and Be Honest.

Our employees are at the heart of our business and our ambitious growth plans make 3B Training an exciting company to be part of.

We are looking to appoint a NVQ Assessor, which will be remote with travel to site when required.

Key Duties & Responsibilities:

- Supporting Learners through Construction NVQs, primarily Level 4-7 Construction Supervision & Management qualifications.
- Provide information, advice and guidance to learners and employers
- Enable all learners to complete their NVQ in a timely manner
- Assess learners remotely and on site, using a variety of assessment methods
- Champion the use of ePortfolio with your learners
- Keep up to date records and documentation, and log all assessment activities on ePortfolio
- Maintain high quality standards and implement improvements as identified by internal and external quality assurers
- Support with visits from awarding bodies
- Support in the growth and development of the NVQ department
- Attend client meetings with the NVQ and Sales teams as required

Essential Skills & Experience:

- 3 years' experience working in a construction environment at management level
- NVQ Level 6 in Construction Site Management/ Construction Contracting Operations (or equivalent)
- Assessors Award (or equivalent)
- Experience assessing Construction Supervisory & Management NVQs
- Strong IT skills
- Good knowledge of law, legislation, and guidance for the Construction industry
- Full UK driving licence and your own vehicle
- Willingness to travel



- Positive attitude and willingness to learn
- Excellent attention to detail
- Confident with excellent interpersonal and communication skills, both verbally and written
- Driven and enthusiastic– we want to engage, inspire and motivate our learners
- Confident using ePortfolio and assessing remotely (or have willingness to learn).

To apply for this role, please email your CV to the email address below, or contact Keri if you have any questions about the position.